

Council Briefing Minutes

Date: Thursday 06 June 2019

Time: Meeting started at 9.30 am

Meeting concluded at 2.14 pm

Venue: Mangawhai Club – 219 Molesworth Drive, Mangawhai

	Briefing item
1	Kaipara Kickstart Programme
2	Solid Waste Activity Consultation Direction
3	Draft Annual Plan 2019/2020

Present

Mayor Jason Smith (Chair), Deputy Mayor Peter Wethey, Councillor Anna Curnow, Councillor Victoria del la Varis-Woodcock, Councillor Libby Jones, Councillor Jonathan Larsen and Councillor Andrew Wade

Name	Designation	Item(s)
Louise Miller	Chief Executive	All
Darla Blake	General Manager Community Customer Services	All
Fran Mikulicic	General Manager Regulatory, Planning and Policy	All
Sue Davidson	General Manager Risk, IT and Finance	All
Donnick Mugutso	Acting General Manager Infrastructure	All
Diane Bussey	Kaipara Kickstart Programme Manager	1
Diane Miller	Kaipara Kickstart Project Manager	1
Calvin Thomas	Northland Transportation Alliance Manager	1
Greg Monteith	Northland Transportation Alliance Capital Works and Procurement Manager	1
Donna Powell	Infrastructure Technical Officer – Solid Waste and Roding	2
Anna Searle	Solid Waste Cadet	2
Michaela Borich	Project Manager and Business Analyst	3
Lisa Hong	Governance Advisor	All (Minute-taker)

Absent

Councillor Julie Geange
Councillor Karen Joyce-Paki

1 Kaipara Kickstart Programme

Diane Bussey gave a presentationⁱ.

Council discussed:

- Risk management
- Roles of the Advisory Group and iwi, and governance structure
- Economic development
- Infrastructure capacity
- Timeframes
- Modelling
- Ownership and future maintenance costs
- Good procurement management.

Council provided direction for staff to:

- Build a governance structure based on what was presented.

The meeting adjourned for morning tea at 10.39 am.

The meeting reconvened at 11.00 am.

2 Solid Waste Activity Consultation Direction

Donna Powell and Donnick Mugutso gave a presentationⁱⁱ.

Council discussed:

- Targeted rates
- Behavioural psychology and recycling
- Stockpiling

- Environmental impacts
- Sticker system
- Current practise in local government
- Public awareness
- Emphasis on simple process for end users
- Possible impact on private providers
- Procurement process
- Section 17a review
- Diversity of needs, especially rural ratepayers who will only use some services (e.g. farmers are less likely to use wheelie bins, with more focus on transfer stations)
- Inorganic collection
- Vision planning

Council provided direction for staff to:

- Report back to a Council briefing with more information.

The meeting adjourned for lunch at 11.40 am.

The meeting reconvened at 12.22 pm.

3 Draft Annual Plan 2019/2020

Sue Davidson gave a presentationⁱⁱⁱ.

Council discussed:

- Role of the Office of the Auditor General
- Impact of the Provincial Growth Fund
- Public consultation
- Pre-election period
- Asset management and depreciation
- Legal benchmarks vs. benchmarks based on internal Council policies
- Uniform Annual General Charge
- Land value
- Rural services
- Low income households
- Where the increase of rates if focused
- Difference between highest landowners and highest income earners

Council provided direction for staff to:

- Amend the Draft Annual Plan 2019/2020 as discussed at the meeting for adoption at the June 2019 Council meeting.

The meeting closed at 2.14pm.

ⁱ Kaipara Kickstart Programme presentation

ⁱⁱ Solid Waste Activity Consultation Direction presentation

ⁱⁱⁱ Draft Annual Plan 2019/2020 presentation